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29 Jan. 1959

TO: DD/OPS: Deputy Director (Plans)  
Deputy Director (Intelligence)  
Deputy Director (Support)

FROM: IG Survey of the Office of Personnel

1. This Office has scheduled a survey of the Office of Personnel commencing about 1 February. A critical examination of the CIA Career Service Program will be a part of this survey and will embrace a review and evaluation of the program Agency-wide.

2. I would appreciate candid expression of opinion from the Chiefs of your major components, together with your own, not later than 1 March on the following major points:

a. What are your views as to the merits of a CIA Career Staff?

b. Should eligibility for membership be more restricted than at present?

c. Is the basic concept of separate career services for CIA sound?

d. In terms of intelligent personnel administration, what features of the CIA Career Service Program have been of most assistance to you in exercising your responsibilities?

e. Are you satisfied with present procedures governing the processing of personnel actions through the various Career Service Panels and Boards to effect promotions, rotations and assignments? In what way could these procedures be improved or modified to best meet your particular needs?

f. What would be your main objections, if any, to greater interchange of employees on a rotation basis between DD/P, DD/I and DD/S?

g. Any additional comments pertaining to the program as a whole.

/s/  
Lyman B. Kirkpatrick  
Inspector General

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